



**MARK SEFTON, CHAIR**  
**BRANDON POLICE BOARD**  
[policeboard@brandon.ca](mailto:policeboard@brandon.ca)

March 4, 2019

Andrew Minor  
Executive Director  
Manitoba Police Commission

Dear Andrew:

Please find enclosed as Appendix "A" the Brandon Police Board/Service Annual Report for 2018. The Board met formally four (4) times in 2018 and the minutes of those meetings are attached as Appendix "B". The Board met informally twice to discuss the 2019 proposed budget. The Brandon Police Board pays each citizen representative on the Board an honorarium of \$150.00 per day, the details of those payments are provided for you in Appendix "C".

As you are aware the 2018-2022 Brandon Police Board was sworn in at an Informal Session on February 1, 2019 you provided them with the Manitoba Police Commission Training. The schedule of meetings for the year have been set with the initial meeting to be held March 8, 2019. Should you have any questions regarding the enclosed please feel free to contact me at any time.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Sefton', written over a faint, larger version of the same signature.

Mark Sefton, Chair  
Brandon Police Board



**APPENDIX "B"**  
**2018 BRANDON POLICE BOARD MINUTES**

**MINUTES OF THE MEETING OF THE BRANDON POLICE BOARD HELD ON FRIDAY,  
MARCH 2, 2018 AT 12:00 NOON IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING**

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**PRESENT:** Board Members: Mark Frison, Chair  
Mayor Rick Chrest  
Councillor Shawn Berry  
Mark Sefton  
Lorraine Pompana

Staff: Chief of Police Wayne Balcaen  
Deputy Chief of Police Randy Lewis  
Inspector Mike Pelechaty  
Inspector Greg Hebert  
Constable Jason Gudnason  
Troy Tripp, Brandon Police Service  
Meagan Warken, Brandon Police Service  
Debbie Nelson, Legislative Services

**ABSENT:** City Manager Rod Sage; Susan Meighen

The Chair called the meeting to order at 12:00 p.m.

**1. ADOPTION OF PUBLIC SESSION AGENDA**

Berry-Sefton

That the Agenda for the Public Session meeting of the Brandon Police Board to be held on Friday, March 2, 2018 be adopted. CARRIED.

**2. ADOPTION OF MINUTES**

Pompana-Chrest

That the Minutes of the Public Session meeting of the Brandon Police Board held on Monday, December 4, 2017 be adopted. CARRIED.

**3. TRUTH & RECONCILIATION CALLS TO ACTION**

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Tricia Logan, Community Engagement and Outreach Officer, National Centre for Truth and Reconciliation provided the group with an overview of the Truth & Reconciliation Calls to Action. Tricia highlighted the portions of the document specific to law enforcement and municipalities. She referred to Professional Development and Training for Public Servants Call to Action No. 57 which calls for Federal, Provincial, Territorial, and Municipal Governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism. She advised that plans were underway for some on-reserve training with the initial training in Manitoba being conducted in very remote areas and including Conservation Officers who work in those areas.

Tricia advised that the National Council would be researching how the Calls to Action were being addressed. She noted that some municipalities were creating their own Calls to Action which were community-specific. She stated that she was aware of the Brandon Urban Aboriginal Peoples' Council and that she was confident they would work together with the City of Brandon to ensure the Calls to Action were being addressed locally. In conclusion, she reminded everyone that the Calls to Action was a long-term, working document that would never be fully finished. Mark thanked her for her presentation and wished her the best as they continue working on this important initiative.

#### **4. BRANDON POLICE SERVICE EMERGENCY RESPONSE TEAM (ERT)**

Chief Balcaen advised that he planned to have an education topic on each Brandon Police Board Agenda going forward and today's topic was the work of the Brandon Police Service Emergency Response Team to be presented by Inspector Greg Hebert. Inspector Hebert reviewed his power point presentation. He advised that the ERT was made up of the Critical Incident Commander, the Tactical Response Unit, the Crisis Negotiator Unit and Scribes and was activated for a rapidly unfolding event, a major event, as a multi-agency response or during a critical incident.

Inspector Hebert advised that the either a Mobile or Permanent Command Post was set up and those in the Command Post included the Critical Incident Commander, the Negotiator Liaison Officer, the Tactical Liaison Officer, a Scribe, Patrol Sergeant and anyone else who may be able to assist in resolving the incident. He noted that once the incident was resolved the investigative process starts and typically the Criminal Investigation Unit takes over. He confirmed that, as part of the post deployment analysis, reports from the Incident Commander and the Team Leaders of the Technical Response Units and the Crisis Negotiations Unit were submitted to a Joint Management Team made up of the Deputy Chief, the Inspector of Operations and the Inspector of Support Services for their review and follow-up if necessary.

#### **5. REPORT FROM THE CHIEF OF POLICE**

The Board considered a report from Chief W. Balcaen dated March 2, 2018 providing a general overview of the activities within the Brandon Police Service since the December 4, 2017 meeting.

Highlights of Chief Balcaen's report include:

##### The Community Level

- Swearing In Ceremony
- BPS Volunteer Appreciation Lunch
- Daly Bridge Community Meeting
- Crystal Meth Action Plan Stakeholder Meeting
- Community Mobilization Steering Committee Meeting
- International Association of Native Employment (IANE) Meeting
- Brandon Drug/Alcohol Education Coalition Meeting

### The Provincial Level

- Manitoba Associations of Chief of Police (MACP) Strategic Leadership Meeting
- Meeting with Manitoba Justice

### The National Level

Continued to supply valuable input to the national Committee Member, Assistant Commissioner Kolody, to advance areas of mutual concern in the Policing World.

## **6. UPDATE ON THE 2017 DOWNTOWN STRATEGY**

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Community Police Officer Constable Jason Gudnason provided the Board with an update on the 2017 Downtown Strategy. Constable Gudnason reminded members that the 2017 Downtown Strategy was a multi-faceted strategy to alter the public perception of downtown Brandon to address concerns brought forward by residents and business owners. He advised that, upon reviewing the 2016 strategy, he had determined that the four month (summer months) initiative needed to be expanded to a yearlong operation divided into three phases:

### 1. The Preparation Phase – January – April 2017

During this time the BPS crime analyst identified areas where crime was the highest between June & September in downtown Brandon and labeled them as “hotspots”. The people most commonly named as the subjects of complaints as well as the residents and businesses targeted the most were also identified as part of this analysis. Constable Gudnason advised that the preparation phase also included working with the Brandon Downtown Development Corporation as part of the Downtown Renewal Project. He noted that this phase clearly showed that the Strategic Plan for Downtown needed to be a yearlong endeavor not limited to the efforts of BPS but including a host of City of Brandon Departments working together for a common goal.

### 2. The Implementation Phase – April – September 2017

During this phase dedicated bike and foot patrols focused on high visibility policing in the designated “hotspots” downtown. Constable Gudnason advised that, along with the bike and foot patrols, static vehicle patrols were also conducted in the downtown area. He stated that high police presence in the area resulted in a significant crime reduction in and around the downtown businesses, particularly those serving alcohol in the afternoon when police made a habit of “dropping in” while on their patrols.

### 3. The Evaluation Phase – October 2017

During this phase data was collected and analyzed by the Brandon Police Service Crime Analyst, Gitte Richards. Ms. Richards confirmed that sworn members conducted 780 Downtown Patrols between May & September 2017.

The following statistics for the period of May 1 – September 30 were shared with the Board:

- In 2016 26% of the 2745 traffic stops were conducted Downtown
- In 2017 27% of the 2978 traffic stops were conducted Downtown
- In 2016 60% of the total 687 breach of probation or warrant violations were Downtown (17.6% of which were self-initiated)
- In 2017 58.3% of the total 649 breach of probation or warrant violations were Downtown (17.4% of which were self-initiated)
- In 2016 56.6% of the person stops were Downtown
- In 2017 56.1% of the person stops were Downtown

## **7. UPDATE ON THE 2016 UNIFORM CRIME REPORTING SURVEY**

Chief Balcaen reviewed a PowerPoint presentation with respect to the 2016 Uniform Crime Reporting Survey. Highlights of the presentation included:

- \* Manitoba +8% in 2016 on the Police Reported Crime Severity Index
- \* Incident rate per 100,000 Population
  - 2012 – Brandon 9088 vs. Manitoba 9743
  - 2016 – Brandon 9731 vs. Manitoba 9447
- \* Total persons charged per 100,000 Population
  - 2012 – Brandon 3320 vs. Manitoba 3321
  - 2013 – Brandon 3388 vs. Manitoba 3051
  - 2016 – Brandon 4763 vs. Manitoba 2966
- \* BPS caseloads/crime increased from 2012-2016 but the cases cleared remained consistent at the 48-56% range

## **8. UPDATE ON THE 2017 SCORECARD**

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Chief Balcaen reviewed a PowerPoint presentation with respect to the Brandon Police Service 2017 Scorecard. Highlights of the presentation included:

- ❖ Calls for service are up 16.43% compared to the 5-year average and 6.45% compared to 2016
- ❖ Crimes against persons are up 20.24% compared to the 5-year average and 3.83% compared to 2016
- ❖ Crimes against property are up 17.53% compared to the 5-year average and 6.03% compared to 2016
- ❖ 24.6% of the Calls for Service originate in the Downtown area
- ❖ Impaired Driving 131 in 2012 vs. 169 in 2017
- ❖ Drug Offences 48 in 2012 vs. 113 in 2017
- ❖ Provincial Offences up slightly 2013-2017
- ❖ Reportable Accidents up slightly 2013-2017

## **9. 2017 FINANCIAL REPORTS**

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Troy Tripp reviewed the Brandon Police Service 2017 Financial Summary. He noted that some areas came in under budget and some came in over with the total variance to the entire Brandon Police Service Budget from budgeted to actual being .2%.

Mr. Tripp also reviewed the current 2018 Budget noting that there was currently a variance of -8.01% in Revenues and -1.08% in Expenditures. He advised that there was a -22% variance in the Capital Projects due to \$63,000 budgeted for Softbody Armour but not used in 2017.

## **10. ADJOURNMENT**

Chrest

That the Public Session of the Police Board meeting be adjourned. (2:28 p.m.)  
CARRIED

## **CLOSED IN-CAMERA SESSION**

The Chair declared the meeting move In-Camera at 2:30 p.m.

*Debbie Nelson*

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Debbie Nelson, Secretary

**MINUTES OF THE MEETING OF THE BRANDON POLICE BOARD HELD ON FRIDAY, JUNE 15, 2018 AT 12:00 NOON IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING**

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**PRESENT:** Board Members: Mark Frison, Chair  
Mayor Rick Chrest  
Councillor Shawn Berry  
Mark Sefton  
Susan Meighen  
Lorraine Pompana

Staff: Chief of Police Wayne Balcaen  
Debbie Nelson, Legislative Services

**ABSENT:** City Manager Rod Sage

The Chair called the meeting to order at 12:00 p.m.

**1. ADOPTION OF PUBLIC SESSION AGENDA**

Berry-Pompana

That the Agenda for the Public Session meeting of the Brandon Police Board to be held on Friday, June 15, 2018 be adopted. CARRIED.

**2. ADOPTION OF MINUTES**

Pompana-Berry

That the Minutes of the Public Session meeting of the Brandon Police Board held on Friday, March 2, 2018 be adopted. CARRIED.

**3. 2017 ANNUAL REPORT**

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The Board discussed the 2017 Annual Report previously submitted via email and adopted the following resolution:

Sefton-Meighen

That the Brandon Police Service Annual Report for 2017 be approved as presented.

**4. 2017 STRATEGIC ACTION PLAN OVERVIEW**

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It was noted that the 2017 Strategic Action Plan had been updated to include the results from the objectives/actions and performance indicators. The Board had been provided with a copy of the Plan prior to the meeting and had reviewed same. The following motion was carried unanimously:

Chrest-Meighen

That the Brandon Police Service 2017 Strategic Action Plan overview be approved as presented. CARRIED.



## **5. REPORT FROM THE CHIEF OF POLICE**

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The Board considered a report from Chief W. Balcaen dated June 15, 2018 providing a general overview of the activities within the Brandon Police Service since the March 2, 2018 meeting.

Highlights of Chief Balcaen's report include:

### The Community Level

- International Association on Native Employment (IANE) Meeting
- Mayor's Forum on Youth Addiction Initial Meeting
- Point in Time Count
- Respectful Workplace Training
- Inaugural Meeting of the Executive Indigenous Advisory Committee
- Sea Cadets Annual Ceremonial Parade

### The Provincial Level

- Swearing in Ceremony for Justice Scott Abel
- Meeting with the Minister and Acting Deputy Minister of Justice
- Meeting with the Director of Municipal Policing/Executive Director of the Manitoba Police Commission
- Provincial Meth Strategy Meeting (Manitoba Government & Chiefs of Police)

### The National Level

From April 23-April 26, Chief Balcaen and Crime Analyst Gitte Richards attended to the Canadian Association of Chiefs of Police Open Analytics for Community Safety and Well Being in Action Conference. This CACP sponsored event hosted multi-sectoral delegates to discuss data sharing and data driven research.

The BPS Executive continued to supply valuable input to the national Committee Member, Assistant Commissioner Kolody, to advance areas of mutual concern in the Policing World. These initiatives and committees include the National Police Advisory Committee, National Intelligence Committee and the Canadian Association of Chiefs of Police.

### Meighen-Pompana

That the report of Chief W. Balcaen dated June 15, 2018 be received. CARRIED.

## **6. 2018 FINANCIAL REPORTS**

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Troy Tripp provided an overview of the Brandon Police Service 2018 Budget. He noted that some areas came in under budget and some came in over with the total variance to the entire Brandon Police Service Budget from budgeted to actual being .88%.

Mr. Tripp advised that the approximate cost of the Downtown Fire on May 19, 2018 was \$29,000 with \$6,000 of that being allocated to having Paladin Security on-site rather than the much higher cost of having BPS Officers on-site 24/7.

The group discussed what was to happen with the 2019 Budget and it was decided that the current Board would approve the document with the new Board appointed for 2019 to have the option to make changes.

Sefton-Chrest

That the 2018 Financial Reports be received as presented. CARRIED.

## **7. CRYSTAL METH ACTION PLAN/STRATEGY**

Inspector Mike Pelechaty reminded the Board that the BPS Budget had been successfully increased to allow for an additional Police Constable and a Civilian Employee to address the growing Child Exploitation and Methamphetamine problems in our community. He advised that the additional Constable position enabled the creation of a Youth Intelligence Officer position and freed up the Organizational Development Police Officer to allow for the addition of a dedicated Methamphetamine Investigator in the Crime Support Unit. Inspector Pelechaty confirmed that Cst. Jason Gudnason began his new role as the CSU Methamphetamine Investigator on May 14, 2018.

Crystal Meth Investigator Cst. Gudnason:

- ❖ Re-established some human sources of information & cultivated several new ones which have aided several investigations and resulted in 5 Methamphetamine charges, 2 charges related to prescription pills, 1 firearms charge, 4 other weapons charges and 5 charges related to Breaches of Court Orders
- ❖ Is scheduled to meet with the newly appointed 7-member Winnipeg Police Service (WPS) Drug Enforcement Unit who have been assigned to oversee the WPS Illicit Drug Strategy to discuss the growing Meth problem in Manitoba, recent trends, possible future collective action and to share contact information & intelligence.
- ❖ Will focus on way slow/stop the supply of Meth in our by interrupting, dismantling or even eliminating local drug networks and mid/low level trafficking. Work with other drug enforcement agencies in the Province to target high level drug traffickers and in turn deplete the supply of Methamphetamine to our community.

## **8. YOUTH INTELLIGENCE ACTION PLAN/STRATEGY**

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Inspector Pelechaty confirmed that Cst. Dana McCallum was selected as the first Brandon Police Service Youth Intelligence Officer and began her new role on April 30, 2018.

Youth Intelligence Officer Cst. McCallum:

- ❖ Assumed the initial investigator role assigned to all youth Runaway and Missing Persons Reports
- ❖ Will recommend assignment of urgent cases (special circumstances or prolonged missing youth incidents) to the appropriate Units or Agencies for further action
- ❖ Will investigate exploited youth incidents
- ❖ Has reached out to local community organizations to update them on her new role and offer any assistance they require now or in the future.
- ❖ Has met with representatives from the Winnipeg Police Service Missing Persons & Counter Exploitation Unit as well as the RCMP Missing & Exploited Persons Unit
- ❖ Attended a Missing & Exploited Youth Training Conference where she exchanged contact information with Officers in similar roles in Vancouver, Toronto, Edmonton & Saskatoon
- ❖ Promoted the new Youth Intelligence Officer Position on local media & worked with the Crime Analyst to create a database to identify and track sexually exploited youth and other high risk youth in our community
- ❖ Developed a preliminary reporting, tracking and enforcement strategy as well as recruiting key human sources that will provide the BPS with crucial insight to the sex trade and the exploited youth involved

## **9. CRISIS NEGOTIATION UNIT**

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Sgt. Kevin Mclean, Sergeant in Charge of the Crisis Negotiation Unit provided the Board with an update on the Unit. He advised that the Unit was established in 1983 and was a law enforcement technique used to communicate with people who were threatening violence (workplace or domestic violence, suicide, or more rarely, terrorism), including but not limited to barricaded subjects. Sgt. Mclean advised that the Unit which started with two negotiators now had six negotiators who had received special training at the Canadian Police College. Sgt. Mclean noted that, since its formation in 1983, fifteen Sworn Police Officers have been members of the BPS Crisis Negotiation Unit. He stated that the Crisis Negotiation Unit worked in concert within the Incident Command Triangle, which included an Incident Commander, the Crisis Negotiation Unit and the Tactical Response Unit to respond to critical incidents within the City of Brandon.

## **10. UPDATE ON THE DOWNTOWN STRATEGY**

Crime Analyst Gitte Richards introduced Constable Myran Hamm who joined the Community Policing Unit in May 2018. She advised that Cst. Hamm oversees the Downtown Strategy and is actively involved with the Downtown Community including his role as the Downtown Business Liaison for the Brandon Police Service. Cst. Hamm advised that the Downtown Strategy was now in its 3<sup>rd</sup> year with the main goal of the Strategy being to facilitate a reduction in criminal activity and social disorder through increased police visibility, community engagement and crime suppression.

Ms. Richards provided the following information on the Downtown Strategy:

- Uses the "Koper's Curve" policing pattern which suggests that patrols 10-15 minutes apart in crime "hotspot" areas is known to cause a reduction in crime in those areas
- Involves Community Policing as well as the Patrol, Crime, Traffic and By-law Sections with an aim to have 12 Downtown Patrols per 24 hours in the known hotspot areas
- Crime suppression strategy involves curfew checks and warrant executions on known offenders as well as referrals of vulnerable persons to the Community Mobilization HUB

## **11. ADJOURNMENT**

Chrest-Berry

That the Public Session of the Police Board meeting be adjourned. (2:05 p.m.)  
CARRIED

## **CLOSED IN-CAMERA SESSION**

The Chair declared the meeting move In-Camera at 2:12 p.m.

*Debbie Nelson*

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Debbie Nelson, Secretary

**MINUTES OF THE MEETING OF THE BRANDON POLICE BOARD HELD ON MONDAY, OCTOBER 22, 2018 AT 9:30 A.M. IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING**

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**PRESENT:** Board Members: Mark Frison, Chair  
Mayor Rick Chrest  
Councillor Shawn Berry  
City Manager Rod Sage  
Mark Sefton

Staff: Chief of Police Wayne Balcaen  
Debbie Nelson, Legislative Services

**ABSENT:** Susan Meighen; Lorraine Pompana

The Chair called the meeting to order at 9:35 a.m.

**1. ADOPTION OF PUBLIC SESSION AGENDA**

Sage

That the Agenda for the Public Session meeting of the Brandon Police Board to be held on Monday, October 22, 2018 be adopted. CARRIED.

**2. ADOPTION OF MINUTES**

Chrest

That the Minutes of the Public Session meeting of the Brandon Police Board held on Friday, June 15, 2018 be adopted. CARRIED.

**3. 2018 FINANCIAL REPORTS**

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Chief Balcaen reviewed the 2018 Financial Reports to date noting that the revenues had been affected by the reduction in tickets (parking and traffic by-law) with the cost of vehicles up do to the increase in gas prices. He advised that the budget currently sat at an unfavourable balance of \$101,247 (.73%). He noted that the capital budget was currently at a favourable balance of \$26,960 (-11%).

Sefton

That the 2018 Financial Reports be received as presented. CARRIED.

**4. REPORT FROM THE CHIEF OF POLICE**

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The Board considered a report from Chief W. Balcaen dated October 22, 2018 providing a general overview of the activities within the Brandon Police Service since the June 15, 2018 meeting.

Highlights of Chief Balcaen's report include:

#### The Community Level

- Meeting with RCMP regarding legislative changes to Bill C-46
- Meeting with MP Larry Maguire regarding Bill C-75
- Westman Dreams for Kids Golf Tournament
- Brought greetings on behalf of BPS to National Indigenous Peoples' Day
- Meeting regarding a funding proposal for Community Mobilization

#### The Provincial Level

- Attended media wrap-up of Gun Amnesty at RCMP Headquarters
- Attended Fleetnet Announcement with Provincial Representatives
- Met with Representatives in Winnipeg regarding Drug Court Operations
- Attended the Rapid Access to Addictions Medication (RAAM) Clinic Announcement

#### The National Level

- Attended the Canadian Association of Chiefs of Police Conference in Halifax
- Continue to work as part of the Manitoba Association of Chiefs of Police Strategic Issues Subcommittee on forwarding Manitoba policing issues to Ottawa

#### Sage

That the report of Chief W. Balcaen dated October 22, 2018 be received.  
CARRIED.

### **5. 2018 DOWNTOWN STRATEGY**

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Chief Balcaen provided the group with an update on the Downtown Strategy. He advised that the strategy ran from June 1 to September 7, 2018 with Officers completing a total of 968 patrols (an average of 10 per day). The Chief reminded the Board that the main goal of the Downtown Patrols was to increase police visibility and accessibility. Chief Balcaen noted that there had been a 21% decrease in complaints related to intoxicated persons in downtown which could be attributed to the increased patrols by Police, Citizens on Patrol, the Bear Clan and the Downtown Ambassadors.

Chief Balcaen reviewed the statistics with the Board, comparing the 2017 numbers to the 2018 numbers. He confirmed that the total calls for service with respect to Crimes Against Persons had increased from 229 to 303 with Crimes Against Property increasing from 165 to 250. The Chief noted that, with the increased drug use (Crystal Meth) in Brandon, the calls for service related to person crimes/violent occurrences had increased by 9% from 2017 to 2018 across the entire City of Brandon. He stated that the Brandon Police Service remained committed to a Downtown Strategy for years to come to ensure continued safety and connectivity to the citizens they serve.

6. **ADJOURNMENT**

Chrest

That the Public Session of the Police Board meeting be adjourned. (10:20 a.m.)  
CARRIED

**CLOSED IN-CAMERA SESSION**

The Chair declared the meeting move In-Camera at 10:28 a.m.

*Debbie Nelson*

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Debbie Nelson, Secretary

**MINUTES OF THE MEETING OF THE BRANDON POLICE BOARD HELD ON WEDNESDAY, DECEMBER 12, 2018 AT 10:30 A.M. IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING**

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**PRESENT:** Board Members: Mark Frison, Chair  
Mayor Rick Chrest  
Mark Sefton  
Susan Meighen  
Lorraine Pompana

Staff: Chief of Police Wayne Balcaen  
Debbie Nelson, Legislative Services

**ABSENT:** Councillor Shawn Berry; City Manager Rod Sage

The Chair called the meeting to order at 10:35 a.m.

**1. ADOPTION OF PUBLIC SESSION AGENDA**

Meighen

That the Agenda for the Public Session meeting of the Brandon Police Board to be held on Wednesday, December 12, 2018 be adopted. CARRIED.

**2. ADOPTION OF MINUTES**

Sefton

That the Minutes of the Public Session meeting of the Brandon Police Board held on Monday, October 22, 2018 be adopted. CARRIED.

**3. REPORT FROM THE CHIEF OF POLICE**

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The Board considered a report from Chief W. Balcaen dated December 12, 2018 providing a general overview of the activities within the Brandon Police Service since the October 22, 2018 meeting.

Highlights of Chief Balcaen's report include:

The Community Level

- Tour of Samaritan House & meet with the new Chief Executive Officer
- Farewell Reception for BPS Employees
- Attend Brandon Drug & Alcohol Coalition Meeting
- BPS Volunteer Recognition Luncheon
- Presentation at the Operation Red Nose Kick-off

The Provincial Level

- Attend Swearing in Ceremony of Master Robert Patterson
- Attend Manitoba Association of Chiefs of Police Awards Gala
- Attended the Thrown Speech with His Worship the Mayor



## The National Level

- Continue to work as part of the Manitoba Association of Chiefs of Police Strategic Issues Subcommittee on forwarding Manitoba policing issues to Ottawa

## Sefton

That the report of Chief W. Balcaen dated December 12, 2018 be received.  
CARRIED.

## **4. 2018 FINANCIAL REPORTS**

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Troy Tripp provided an overview of the Brandon Police Service 2018 Budget. He noted that some areas came in under budget and some came in over with the total variance to the entire Brandon Police Service Budget from budgeted to actual being .5%.

## **5. TACTICAL RESPONSE UNIT**

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Constable Jeff Hoad provided the Board with an overview of the Tactical Response Unit (TRU) advising that the TRU was a 12 member unit working as part of the overall Emergency Response Team. Cst. Hoad noted that the Unit consisted of:

- ❖ A Tactical Commander
- ❖ A Team Leader
- ❖ Entry Team (working under the guidance of the team leader)
- ❖ Chemical Weapons Specialist
- ❖ Counter Sniper/Observer
- ❖ Police Service Dog & Handler
- ❖ Tactical Emergency Medical Support

Cst. Hoad reviewed the individual responsibilities of the team members and confirmed that the team is well equipped and well trained to deal with a wide variety of high risk situations that the Police Service may encounter. He noted that more and more the TRU is working very closely with the members of the Crisis Negotiations Unit and with trained Incident Commanders to ensure that BPS is prepared to meet the challenges it faces from high risk situations in a safe, professional and proficient manner.

## **6. UPDATE ON THE COPPER SHOPPER PROGRAM**

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Chief Balcaen provided the Board with an update on the Copper Shopper Program, an initiative that began in Canada approximately 14 years ago and was being taken on by Police Services across the country. Chief Balcaen explained that the Brandon School Division had provided BPS with the names of 20 students it felt warranted an opportunity to participate in the program.

The students attended the Shoppers Mall on December 1, 2018 where they were paired up with a police officer and provided breakfast as well as a \$200 Shoppers Mall Gift Card to buy gifts for family and friends. Once the shopping was completed the participants enjoyed lunch together and wrapped all their gifts. Each student was then given a "Swag Bag" filled with items, coupons and gift cards.

Community Sponsors of the Copper Shopper Program included:

- \* Brandon Police Service
- \* Brandon Police Association
- \* Crime Stoppers
- \* Shoppers Mall Brandon & many Businesses within
- \* Sport Chek
- \* Tim Hortons
- \* Manitoba Public Insurance
- \* Brandon Wheat Kings
- \* Cherry Hill Photography
- \* Landmark Cinemas

Chief Balcaen thanked all the sponsors and commented that the event was a resounding success with the students, BPS Officers and all the volunteers having had a great day. He advised that plans were already underway for next year and it was hoped the program could continue to be a traditional part of the season of giving for many years to come.

## 7. ADJOURNMENT

Prior to the adjournment of the Public Session, His Worship Mayor Chrest, on behalf of City Council, thanked Mark Frison and Lorraine Pompana for their service to the Board since its inception 6 years ago. His Worship the Mayor noted that under Provincial Legislation, citizen members were appointed to 4 year terms and were only eligible to be appointed for a total of 8 years; therefore, Mr. Frison & Ms. Pompana were not eligible to be reappointed for a third term. Chief Balcaen also thanked Mr. Frison and Ms. Pompana and stated that it had been a pleasure working with them. Lorraine thanked everyone and stated that she had really enjoyed her time on the Board and intended to continue to be involved at the National Level as part of the First Nations Police Governance Council. Mark stated that he too had enjoyed his time on the Board, most of which had been spent as Chair and wished them all the best as they moved forward with new members.

Chrest

That the Public Session of the Police Board meeting be adjourned. (11:45 a.m.)  
CARRIED

## CLOSED IN-CAMERA SESSION

The Chair declared the meeting move In-Camera at 11:58 a.m.

*Debbie Nelson*

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Debbie Nelson, Secretary



## **APPENDIX "C"**

### **BOARD MEMBER HONORARIUMS**

Mark Frison, Chair	2 X \$150.00	\$300
Lorraine Pompana	5 X \$150.00	\$750
Mark Sefton	2 X \$150.00	\$300
Susan Meighen	1 X 150.00	\$150

**NOTE:**

Lorraine Pompana attended the Canadian Association of Police Governance Conference from August 6-9, 2018 and was paid Per Diems for those 4 days.